



Dancing Horse Farm

4080 Weisenberger Rd., Lebanon OH 45036-9060

www.myDHF.com ★ Jen@myDHF.com ★ 937.532.3108

A premium care equine facility dedicated to providing an environment of safety, health, happiness and education for human and horse.

Jen Truett Clinic Information Sheet

This document has been compiled to help organizers as they prepare for a clinic.

1. Clinic Organizer: There must be a designated person who is in charge of working out the details of the clinic.
2. Schedule: Recommended clinic schedule consists of ten back-to-back 45-minute lessons with a 30-minute lunch break around noon and a 15 minute break in the middle of both the morning and afternoon sessions.
 - a. Ten is the maximum number of lessons taught per day without a workshop for the standard day fee. Extra lessons can be added for an additional \$125 per lesson.
 - b. Each clinic day stands alone when calculating the day fee, so no carryovers from day to day.
3. Daily Compensation: Clinic costs can be found on the Prices by Trainer page of the DHF web site and are paid in addition to travel expenses (i.e. checked baggage fees, airport parking fees, meals while traveling, etc.). Airline tickets to be purchased by clinic organizer once travel arrangements are approved by Jen. If Jen is driving, then mileage is billed at the current government rate.
4. Cancellation Policy: Please give as much notice as possible if it appears a scheduled clinic is at risk of not filling so options can be discussed.
5. Facilities: A suitable indoor arena measuring a minimum 60' in width with safe, groomed footing. For clinics that will include jumping, safe jumps are required to be provided by the facility. The facility needs to have easy access and possible parking for trucks and trailers and optional overnight stabling accommodations for clinic participant horses. All facility rental fees and stabling or haul-in fees are to be handled by clinic organizer.
6. Overnight Accommodations: Jen is happy to stay in people's homes as long as a private bedroom and bath are provided; of course hotels work as well. Transportation must be provided to clinic site (unless Jen drives to the clinic location in lieu of flying) and the overnight accommodations need to be within a 20 minute commute from the clinic.
7. Airport Options: Dayton (DAY) is first preference since it is closest and cheapest. Cincinnati (CVG) is next best. Jen's TSA Precheck "Known Traveler Number (TSA KTN—so she can "hopefully" get through security screening faster) is **TT114HBKR**. Her Delta Sky Miles number is **2339429710**. Both of these numbers need to be used when booking flights.
8. Liability Release: Clinic participants are required to sign a DHF Liability Release. Organizer should download the release form from the Forms tab of the DHF web site and have all clinic participants sign it before the clinic starts. The signed forms should be given to clinician before the start of the clinic.

9. Headgear: All clinic participants **are required** to wear ASTM approved safety headgear with harness secured at all times while mounted. Jen will refuse to teach any mounted rider without a helmet.
10. Appropriate Clinic Attire: A fitted shirt, breeches and English riding boots (either paddock boots with half chaps or tall boots are acceptable). Baggy clothing makes it very hard to see the rider's body for biomechanical corrections.
11. Meals: Jen does like to eat! Please make sure to provide healthy food choices, snacks and plenty of liquids through- out the day. Jen's version of coffee in the morning is a can of Monster Ultra Violet flavor – she will be a happy camper if this is provided 😊
 - a. Jen enjoys getting to know the riders and their families, so dinner out with the group after a clinic is a good option for multi-day clinics.
 - b. Jen-specific food requests: Jen puts tons of energy into each lesson and can only do so with plenty of protein. Please ensure that provided lunch options include sufficient protein and are not heavy in carbs (please avoid only giving her the ever popular broth soup and bread meal – she will be quite hungry in no time). Also, Jen will not eat anything that looks like what it looked like in life (i.e. seafood with scales and eyeballs is not at the top of the list of foods she enjoys eating).
12. Insurance: For farms with insurance requirements, DHF's professional liability insurance Jen wherever she is and a certificate of liability will be provided upon request.

To set up a clinic at your farm, please contact Jen at: 937.532.3108 or Jen@myDHF.com

Rev: 5/27/2015